

CLARKSON PRIMARY SCHOOL EARLY CHILDHOOD EDUCATION PARENT INFORMATION BOOKLET



Phone: 6207 5200

SMS: 0408 930 191

8 Aldersea Circle, Clarkson 6030

Website: www.clarksonprimaryschool.com.au

Email: Clarkson.ps@education.wa.edu.au



CLARKSON PRIMARY SCHOOL

Updated 6/2020

Welcome to the early years of your child's education. The journey has begun! High quality early education leads to lasting intellectual and social/emotional benefits in children, which persist through adolescence and adulthood. We will encourage your child to:

EXPLORE, EXPERIMENT, DISCOVER, IMPROVISE, INNOVATE, CREATE, QUESTION, DISCUSS AND CONSTRUCT.

Above all, our goal is to encourage a life-long interest in learning. As partners with you in your child's education we are committed to ensuring that your child has the best possible opportunity to develop their skills and abilities.

The purpose of this booklet is to help you become acquainted with, and give you a better understanding of, Early Childhood Education at Clarkson Primary School.

CLARKSON PRIMARY SCHOOL CODE OF BEHAVIOUR

WE ARE A COMMUNITY OF LEARNERS

Our overall expectation is that students and members of the school community are

**Safe
Respectful
Responsible
Learners**

1. All students have a right to learn.

Students are expected to follow teacher instructions

2. All students and staff have a right to be treated courteously and have their possessions respected.

Students are expected to stay out of classrooms unless a teacher is present.

3. All students have a right to work and play in a safe environment. Students are expected to:

Walk on all paths
Eat and play in designated areas
Keep their hands and feet to themselves
Wear a broad brimmed hat when out in the sun

4. All students and staff have a right to be proud of their school. Students are expected to:

Put their food wrappings and scraps in the bin
Care for school property and the environment

EARLY CHILDHOOD PROGRAM

The Early Years Program aims to encompass all areas of the child's development is. physical, intellectual and social/emotional. This is done in a play-based setting that allows children to be 'hands on' learners. The program is carefully planned to cater for a wide range of interests and abilities and for the progression of skills and knowledge appropriate for the development of each child.

PHYSICAL

Gross Motor

The program includes Fundamental Movement Skills with the major emphasis on large muscle activity. Activities range from climbing on equipment and learning to control their larger muscles and movements to tumble and completing obstacle courses.

Fine Motor

A child at this stage of development will be learning to use scissors, puzzles, construction materials and writing tools. They will also be developing a correct pencil grip to create shapes and symbols which will lead to the correct formation of letters in their name and numbers. Your assistance with introducing your child to these skills prior to them commencing Kindergarten will be invaluable to their progress.

SOCIAL/EMOTIONAL

A child at this age is at a stage when their language is rapidly expanding. Answers to questions are often needed immediately. It is important to provide them with the vocabulary to label items so discuss nouns, and the adjectives that might describe these nouns. For

example the ginger cat, a Golden Delicious apple. If you can teach your child the correct name for as many of the objects in your kitchen and around your house as possible, prior to them commencing school, they will be at an advantage in their learning.

They will have opportunities to talk, participate in large group activities, sing and move to music, participate in dramatic play, listen to stories and rhymes, and draw and paint.

Your child will be learning to play with others, share and cooperate with others, take turns, follow instructions and class rules, and use their manners by greeting others and saying 'please' and 'thank you'. They need to feel safe in the classroom and learn to separate easily from you, knowing that you will be there at the end of the day to pick them up. They should also be independent enough to take care of their own toileting needs.

INTELLECTUAL

The Early Years Curriculum includes: Identity, Being, Belonging and Learning. As a bare minimum, by the end of the year, Kindy children are expected to:

- count to 10
- recognise many of the numerals which represent these numbers
- use one-to-one correspondence to make a collection of a given number
- match a number to an object when counting
- recognise and label nine basic colours – i.e. red, blue, yellow, orange, green, black, brown, grey, pink, purple
- recognise and label six basic shapes – i.e. square, circle, triangle, rectangle, oval, diamond

- recognise and read their own name and those of others from the class
- identify and say the sounds of some of the letters in their name
- be able to print their name with the correct letter formation and correct pencil grip
- create rhyming words
- listen to the sounds in words to match these obvious sounds to some of the letters of the alphabet.
- Communicate needs to peers and known adults
- Ask and answer questions

Any assistance you can offer your child to learn some of these basics in the lead up to starting school will give them a real advantage in their learning and enable them to make good progress.

EARLY YEARS LEARNING FRAMEWORK

Clarkson Primary School has an Early Childhood Curriculum that links to the Early Years Learning Framework. This framework has been designed to ensure all children from 0-5 years receive quality education programmes in their early childhood setting. This is a vital time for them to learn and develop. The Framework's vision is for all children to experience play-based learning that is engaging and builds success for life.

NATIONAL QUALITY STANDARDS

All public schools are working towards the National Quality Standard. The National Quality Standard (NQS) sets a national benchmark for quality in education and care services across Australia and

establishes a set of Standards that all schools are expected to meet. For more information go to:

<http://www.acecqa.gov.au/national-quality-framework>

ON ENTRY ASSESSMENT

All Pre Primary children in the state complete an On Entry Assessment.

The on-entry assessment identifies students' literacy and numeracy skills critical to early educational success and provides valuable information to assist in the development of intentional and informed teaching for play based programmes, reflective of students' educational needs. This is done on a one to one basis with the classroom teacher.

COMMUNICATION

NEWSLETTERS

Newsletters are uploaded to the school's website www.clarksonprimaryschool.com.au and sent out via the School App Fridays in weeks 5 & 10. An email is sent to all parent/guardians advising of the latest newsletter. A small number of hard copies are also available from the office.

SCHOOL SIGN

The school sign at the main entry is updated on a weekly basis

SCHOOL APP

The school uses the ischoolsapp App to communicate with parents about school news, newsletters etc. Download the app via itunes or googleplay.

SCHOOL FACEBOOK PAGE

The school's official facebook can be found at

<https://www.facebook.com/groups/ClarksonPSCommunity/>

please join this valuable tool to stay informed about school matters and to unite and assist one another as a community.

ARRIVALS AND DEPARTURES

Children are NOT to be left unattended and should be handed over to the teacher at the start of the day. Students are to be collected promptly at the conclusion of the day. You are asked to spend 5 – 10 minutes at the beginning of each day to settle your child by sharing an activity with them before you depart.

Adults who regularly collect your child **must** be listed on the child's enrolment form as an emergency contact.

No child will be permitted to leave the classroom unaccompanied or with a person other than his/her legal guardian unless written permission is given or the teacher has been notified accordingly. It is not appropriate or safe for children below Year 4 to bring or collect students in Kindergarten, Pre-Primary or Year One.

SCHOOL GATES

If you intend to visit the school after 9.30am and before 2.30pm you will need to come through the main gates. Access will be provided by phoning through to the office on 6207 5200 or pressing the intercom button located to the side of the pedestrian gate. You must sign in through the office if you intend to stay. If you are picking up your child early you are required to complete a

leave pass at the office for presentation to the classroom teacher before your child can be released

LATE ARRIVALS/LATE COLLECTIONS

School starts at 8.45am and classrooms open at 8.30am. School finishes at 2.45pm

To prepare children for future schooling, and life, and to establish a good routine, please ensure that children arrive **on time** for sessions. Children who are late may feel unsettled and embarrassed and it can be disruptive to the class program. Late arrivals will need to go to the office for a late slip. If you have not notified the office of your child not attending school you will receive a text message from the office.

Often the school receives requests from parents to advise their children they are running late or of changes to collection arrangements. Communication of messages received after **2.30pm** cannot be guaranteed.

Children who are not collected from school by 2.45pm will be taken to the front office to wait for parents

PLAYGROUND EQUIPMENT

Children are not to play on the playground equipment **before** or **after** school. All bikes and scooters are not to be ridden on school grounds.

ILLNESSES & ABSENCES

Illnesses

Please keep your child at home if they are ill or show signs of the following:

- Ear, eye or nasal discharge.
- Infectious sores (cold sores, school sores).
- Rash.
- Vomiting, diarrhoea or complaining of stomach aches.
- Fever, sore throat or cough.
- Other obvious signs of infection.

Coughs, colds and stomach ailments tend to go in cycles and it is best that children with bad cases of these be kept at home to reduce the chances of infecting other children.

If you choose to keep your child home please call the school and let us know what is wrong. We will inform you of any upcoming events that you may miss on the notice board during your child's absence.

If your child becomes ill in the class, we will ring you to come and collect them. It is **IMPORTANT** to notify staff if your child has been unwell or has received an injury since last attending the class.

At the back of this booklet you will find a list of infectious diseases and the action you should take to ensure the safety of all students who attend our school.

Absences

Even though Kindergarten is not compulsory schooling your child will have an enormous advantage in their learning by attending regularly. Please provide a note, text message, or phone, if your child will be absent, particularly if it is due to an infectious disease. If your child is going to be absent for more than one session please notify your child's teacher of the expected period of absence and the reason for their absence.

However, if taking a family vacation during the school term you must put this in writing and forward it via the office for approval by the Principal.

ACCIDENTS

In the case of serious accidents or emergencies the school will contact parents. If unable to contact parents an ambulance will be called. Parents will be required to pay all charges. **Please ensure the school is able to contact you or a nominated emergency person at all times.** Emergencies happen at the most unexpected times.

MEDICATION

Most prescribed medication can be administered at home. When it is necessary to do this at school parents must complete a Medical Request Form from the Front Office.

ALLERGIES

If your child suffers from any allergies please notify us as soon as possible so that relevant medical plans can be made.

FAMILY HAPPENINGS

Home situations have a great influence on a child. Please let the teacher know if there is any change in the normal routine at home such as a parent in hospital. The child's attitude may change and if the teacher is aware of a change, they will be able to cater to the child's special needs if required.

CUSTODY

If only one parent or guardian has legal custody of the child/children, they

must inform the Principal of access provisions for the other parent. **A copy of Family Court Orders must be given to the Principal via the front office.**

NAMES

Student's information will be sent home under the child's enrolled, legal name. Preferred names cannot be used at this time. The school is required to use the child's legal name. If you wish to change your child's name, proof of change via a deed poll certificate will be required.

REQUIREMENTS

Kindy and Pre-Primary have their own "Personal Items Lists" that parents can either purchase through Ziggies Educational Supplies or a supplier of their choice. Voluntary contributions for 2021 have been set by the school board at \$40.00 per student. These payments can be made via the school office.

P & C COMMITTEE

This organisation has a most important part to play in school affairs and parents are urged to give it their active support. Traditionally the role of the P & C has been to provide funds for school facilities, and this is still an important part of its activities. However, other areas of involvement include working towards closer co-operation between parents, citizens, students and teachers. The P & C Association meet twice a term in the Staffroom. All parents are invited to attend. Meeting dates will be advertised in the newsletter, school app and sign and on the dedicated P&C facebook page.

IF POSSIBLE LEAVE AT HOME

We would greatly appreciate it if your child would not bring their most treasured possessions to the school. If they become lost or broken your child will be understandably upset and we cannot accept any responsibility for loss or damage. Children will be encouraged to participate in "news telling" when prized possessions will be welcome.

Comforters, for the same reason as special treasures, should be left at home.

PARENT INVOLVEMENT IN THE KINDY AND PRE-PRIMARY PROGRAMMES

Our belief at Clarkson Primary School is that students are happier and healthier when a partnership between home and school is established and maintained duties. Kindergarten and Pre-Primary are the start of a child's school years. The kind of start a child has often sets the pattern for years to come. For this reason we invite the close co-operation of parents in helping us as we work with your child during the transition from home to school. It is desirable that parents attend regularly to participate in activities and share with their children to observe their interaction with other children and their progress throughout the year. A Roster will be displayed on the Notice Board for parents and grandparents to sign up to share a morning with their child. If you have any special skills e.g. you play a musical instrument, enjoy a craft, or engage in cultural activities, please feel free to share them with us. Parent

roster runs from 8.45am to 12.00pm. If you are able to spare even an hour of your time or assist at least once a term it is greatly appreciated.

PARENT RESPONSIBILITIES

- Keep in touch with the teacher on matters concerning your child's health and well-being.
- Inform the school of any change to your address and/or phone number.
- Assist with parent help roster where possible – mornings only, 8.45am – 12.00pm.
- Attend meetings with the class teacher when requested.
- Read the school newsletter and class newsletters.
- Notify the school if your child will be away.
- Return all requests for information by the designated time.
- Make sure that your child attends every scheduled day unless they are very sick.

Full co-operation between parents and teachers is essential and we will gladly discuss any problems or concerns with you. Parents can contact teachers through SeeSaw to arrange an interview or via the school office on 6207 5200.

PREPARING YOUR CHILD FOR KINDERGARTEN:

- Continuing to talk to your child about school as a pleasant experience to which they may look forward.
- Discussing with us any information which will help us better understand your child.
- Praising their efforts and setting reasonable goals for them to aspire

to achieve. (Remember to praise the lovely work when it comes home.)

- Read books to your child as often as possible.
- Ensuring adequate sleep and appropriate T.V. viewing/computer use habits. We recommend a bedtime of 7.30pm, at the latest, for this age group, and a maximum exposure of one hour per day of TV/Computer time of appropriate material.
- Having and using a consistent behaviour management approach with your child. (Speak to your child's teacher for advice if needed.)
- Encouraging your child to make appropriate choices to maintain their self-control.
- Listening to, accepting, and expanding on their ideas and comments.
- Most importantly, encouraging your child's independence to remove and put on their own jumper, put their fruit and drink bottle in the correct container, and to unpack their school bag at the end of the day. Remember, the more your child can do for themselves the happier they will be at school.

READ! READ! READ!

- The importance of reading **DAILY** to your child cannot be stressed enough, especially at this age. A child needs to have hundreds of books read to them by the time they are 5, to develop the concept of what reading is all about and an enjoyment of books. Revisiting favourite books is part of the enjoyment. It doesn't always need to be books - look for

shop signs, cook your favourite recipes together, and recite poems and nursery rhymes. Make it a part of your everyday enjoyable interactions with your child.

- Your child will bring home a book each week which you will need to read for/with them. At some stage during the year, depending upon your child's progress, they will begin to bring home a Home Reading book each day which you need to read with/for them. This is an important part of your child's learning and really requires your support for your child to make effective progress. It needs to be treated as a fun session as they probably won't be able to recognise many of the high frequency words in the text yet.
- There are some free sites on the internet, such as Starfall, which introduce the letters of the alphabet, colours and numbers to young children.

KINDERGARTEN SESSIONS

Kindergarten students attend over a five day fortnight on Monday and Tuesday and alternate Wednesdays **OR** Thursday and Friday and alternate Wednesdays. Your commencement letter will set out arrangements for the first few weeks and informs you of which class your child is in.

Pre-Primary students attend five days a week.

WHAT TO BRING?

All children will need a bag with their name printed clearly on the front using upper case and lower case letters (i.e.

Robert, Jane, Matthew). The bag needs to be big enough to fit work, lunchboxes, drink bottles and spare clothes in.

Each child is required to have:

HAT - A school hat to wear outdoors. It is school policy that all children are required to wear a broad brimmed hat when playing outdoors, throughout the year.

FRUIT - A piece of fruit or vegetable for recess.

LUNCH - We encourage healthy foods in lunch boxes. Please send lunch and a water bottle in your child's bag every day. Only water is allowed in the container. A healthy nutritious lunch might include some of the following:

- Sandwich, fruit, salad, cheese and biscuits, yoghurt, dried fruit. Children have half an hour to eat their lunch so please don't pack too much. Please remember we are a NUT AWARENESS school. If you could please remember to refrain from sending your child with peanut butter or nutella sandwiches, in the event that there is a child with an allergy in your child's class it would be greatly appreciated.
- All lunch boxes and drink bottles must be clearly labelled with your child's name.
- ***Drinks in glass bottles are not permitted.***
- Your child should be able to open most containers and packages without assistance.

DRINK BOTTLE - Please send a plastic drink bottle of ***water only***, labelled with your child's name, every day. This will be kept in the room for your child to drink from during the day.

CHANGE OF CLOTHES - A spare change of clothes kept in your child's bag helps avoid upset when the inevitable 'accident' occurs, especially early on in the year.

SPARE CLOTHES

We are always looking for spare clothes should anyone wish to make a donation.

SCHOOL UNIFORMS

The wearing of school uniform is strongly encouraged at Clarkson Primary School for the compulsory years of schooling. If you wish your child to wear the uniform the Uniform Shop is located in the school. All items of clothing (including hats) **MUST** be labelled with your child's name. Hats are essential! The school policy is "No Hat, No Play," for the whole year. Clarkson Primary School is a 'Sun Smart' school so broad brimmed hats must be worn. These are also available from the Main Office for \$10.00. We recommend that this hat be kept at school to avoid any problems with not having a hat and, therefore, not being able to play outside. We encourage you to apply sunscreen on a daily basis throughout the year to exposed areas on your child such as their face, ears, neck, hands and legs.

Children must wear suitable footwear to school – thongs, shoes with heels and slide-on shoes are not appropriate footwear. Velcro sports shoes are a good idea at this age when children are often not ready to learn to tie their laces.

Although the playground is very safe and carefully monitored, for safety reasons, children will need to wear

shoes at all times. Please send your child in shoes that are suitable for climbing and playing on outdoor equipment.

PLEASE CLEARLY LABEL ALL CLOTHING AND SHOES WITH YOUR CHILD'S NAME.

REST TIME

Rest time is built into the daily Kindergarten program only, as your child adjusts to the greater demands on their growing body. It is a time to relax and listen to story CD's before beginning the afternoon program. Children will make or be requested to bring their own pillow at the start of the year.

CONCLUSION

If you have any questions, queries or concerns during the year, please mention them to the teacher. It is important that the teacher is aware of parents' concerns and you will be able to work together to allay these concerns.

We value and encourage open communication. We look forward to developing a wonderful partnership with you in the education of your child and working with you during the year to provide interesting and happy Kindy and Pre-Primary environments for your child to learn and grow in.

INFECTIOUS DISEASES

CONJUNCTIVITIS

Exclude from school until discharge from eye has ceased.

CHICKEN POX (VARICELLA)

Has an incubation period of 10-21 days. It is infectious from 5 days before the rash appears to 6 days after onset of last crop of blisters.

Children should not return to school until they are recovered or until at least 1 week after the first eruption appears. Some remaining scabs do not justify continued exclusion.

SLAPPED CHEEK (PARVOVIRUS B19)

Also known as 'Fifth disease.' Exclude until well.

DIPHTHERIA

Exclude from school until a medical certificate of recovery is issued, also exclude family contacts from school until a medical certificate is issued.

GERMAN MEASLES (RUBELLA)

Is communicable from 3 days before to at least 4 days after the onset of symptoms or rash. Exclude from school for at least 4 days after the onset of rash.

HEPATITIS INFECTION

Hepatitis A – Exclude from school until a medical certificate of recovery is issued.
Hepatitis B & C – Exclusion from school is not necessary.

SCHOOL SORES (IMPETIGO)

Are a bacterial infection, transmitted by direct contact and children should remain at home until all sores are healed.

MEASLES (MORBILLI VIRUS)

Has an incubation period of 7-21 days and is infectious 5 days before the rash appears to 5 days after rash develops. Children may be re-admitted on Medical

Certificate of recovery or at least 4 days after appearance of the rash. Non-immunised contacts should be excluded for 14 days after the appearance of the rash in the last case identified in the school.

If a child has not been immunised and a case of measles is reported in the school, then the child is to be excluded from school for a period not less than six (6) weeks.

MUMPS

Is communicable 2-3 days before and during period of swelling. Exclude from school for at least 9 days after the onset of symptoms.

GLANDULAR FEVER (EPSTEIN-BARR VIRUS)

Develops over 5-14 days and is not infectious. It is recognised by swollen glands in the whole body, fever, sore throat and abdominal pains. Children should not return to school until clinically well.

RING WORM (TINEA)

Is a fungus infection transmitted by direct contact. Children must stay home until completely healed.

SCABIES (SARCOPTES SCABIEI)

Itching usually begins within 48 hours. Exclude until the day after treatment has commenced.

WHOOPING COUGH (PERTUSSIS)

Exclude from school for 2 weeks from onset of illness or for 5 days after starting antibiotic treatment.

VOMITING

Exclude from school – 24 hours from last vomiting episode.

HEAD LICE (PEDICULOSIS)

- Look for small whitish specks stuck to hair, especially behind ears and on the back of the neck. These are nits (eggs).
- Lice are seldom seen, except when combing. Lice are smaller than fleas.
- If you find nits, see your chemist or local shire regarding treatment, and please let the school know so checks can be made on other children.
- Inspect the hair of everyone in the family and treat if affected.
- Children may attend school ONCE TREATMENT has commenced.
- Anyone can catch head lice where people work and play together. It is no disgrace.

For more information, go to

https://healthywa.wa.gov.au/en/Articles/F_I/Head-lice

For further information, contact your community nurse, school nurse or local Health Information Centre. If your child has any of these it is imperative that you notify the school immediately.

Printing Practice Page

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk Ll
Mm Nn Oo Pp Qq Rr Ss Tt Uu Vv Ww
Xx Yy Zz

Aa Bb Cc Dd Ee Ff Gg Hh Ii Jj Kk
Ll Mm Nn Oo Pp Qq Rr Ss Tt Uu
Vv Ww Xx Yy Zz

Numbers Printing Practice Page

1 2 3 4 5 6 7 8 9 0

1 2 3 4 5 6 7 8 9 0

